



Haldimand-Norfolk
REACH

supporting children, families, communities

Haldimand-Norfolk REACH is a multi-service agency, providing Autism & Behaviour Services, Child & Youth Mental Health Services, Developmental Services, Youth Services, Adult Counselling Services, and several Early Learning Intervention & Care services including EarlyON Child & Family Centres and the Community Action Program for Children.

H-N REACH serves as the Lead Agency for Haldimand-Norfolk Child & Youth Mental Health Services, Coordinated Service Planning and the Student Nutrition Program in the Hamilton/Niagara Region. Through our Contact Unit, the agency serves as the single point of access for a variety of children's services.

H-N REACH is recognized as a local leader in community education, advocacy, inter-sector collaboration and Community Service Planning.

Autism & Behaviour Services Unit-Existing Vacancy

Ontario Autism Program

FAMILY SERVICE COORDINATOR

Part-time (0.8 f.t.e.), Permanent, Salaried

Ref. #2026-57

Salary: Step 1 \$49,563 - Step 2 \$55,758 - Step 3 \$61,954

Benefits: Comprehensive Benefit Package

Autism & Behaviour Services, a program of H-N REACH, provides behavioural services to families with children and youth that have developmental disabilities who live in the counties of Haldimand & Norfolk and surrounding areas. Our behavioural services include the Behaviour Support Program and the Ontario Autism Program which consists of Foundational Family Services, Caregiver Mediated Early Years, Entry to School, Urgent Response Services, and Core Clinical Services.

Reporting to the Autism & Behaviour Services Manager, the Family Service Coordinator supports, plans, facilitates and coordinates services in collaboration with families of children in the Ontario Autism Program, other community partners and support team members.

Responsibilities:

- Work with service providers in the children's services, health and education sectors, in order to coordinate services and share relevant information regarding services for the child/youth
- Identify with the family their strengths, resources and needs and develop with the family goals and strategies to address needs
- Develop a strengths-based coordinated service plan driven by the goals of the child/youth and family that addresses the service needs of the child/youth
- Support and promote the family voice throughout the planning process.

Qualifications:

- Successful completion of a University degree in the social sciences with a focus of in one or more of the following areas: child/youth development, children's mental health, developmental services
- A minimum of five years work-related experience in one of the following fields (families of children/youth with multiple and/or complex special needs, child/youth developmental services, child/youth mental health services) with particular skills developed in the areas of service coordination
- Proficiency in Microsoft Office Suite including Excel, Word, Publisher and PowerPoint
- Knowledge of Haldimand & Norfolk counties and surrounding areas; particularly relating to local and regional services which support families of children/youth with multiple and/or complex special needs
- Excellent verbal, oral and written communication skills
- Vulnerable Sector Record Check (includes Criminal Record & Judicial Matters Check) and Children's Aid Society Declaration/Release
- Possession of a valid driver's licence, \$2 million vehicle liability insurance, clear Driver Abstract and use of a vehicle.

Applicants are welcome to email the Autism & Behaviour Services Manager, Sue Bailey, sbailey@hnreach.on.ca for more information about this position, or to find out more about working at H-N REACH.

Please submit a cover letter (citing the reference # above) & resume by email to jobs@hnreach.on.ca by August 20, 2026 to:

Lynn Tessaro, Human Resources Manager

Haldimand-Norfolk REACH

101A Nanticoke Creek Parkway, Townsend, ON, N0A 1S0

Website: www.hnreach.on.ca

Haldimand-Norfolk REACH is committed to diversity, equity, inclusion and belonging.

Only those selected for an interview will be contacted

Please contact us if you require accommodation

A United Way member Agency



COME GROW WITH US

Join the REACH team to make a meaningful difference
in people's lives every day!