



Haldimand-Norfolk  
**REACH**

*supporting children, families, communities*

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**Developmental Services Unit  
Family Support Coordinator  
Brant, Haldimand & Norfolk Counties  
Temporary, Part-time, Hourly (17½ hours per week)  
One Year Contract: April 2010 – March 2011**

**Responsibilities:**

- provide support and counselling to children who are developmentally delayed and their families within the counties of Haldimand, Norfolk & Brant counties.
- provide service coordination and assist with referrals to other services
- advocate on behalf of families where appropriate and necessary
- implement and coordinate respite services such as Special Services at Home, and Host Family Respite for children & adults with developmental /physical disabilities living with their families.

**Qualifications:**

- university degree in the social sciences or equivalent combination of post secondary education and experience
- minimum 5 yrs related work experience in the children's developmental service field
- highly developed case management, advocacy, and service coordination skills
- excellent verbal and communication skills
- knowledge & experience in service coordination and planning with families
- knowledge of the Brant and Haldimand & Norfolk communities and their resources
- basic computer literacy
- flexibility to work evening hours
- valid driver's licence and use of a vehicle.

**Please submit a letter and resume by March 10<sup>th</sup>, 2010 to:**

D. Smye-Shipway CHRP, Human Resources Manager

**Haldimand-Norfolk REACH**

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**Only those selected for an interview will be contacted**

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