

## **Eligibility Requirements for Nutritious Food Grants Designated Student Nutrition Programs**

Provincial funding for the program is allocated to local program providers for purchasing nutritious food for children and youth. A program, for the purposes of being eligible for government funding, is not site-based but meal –based. A program is a breakfast or an early morning meal.

### **Universality**

- The program is available to all children and youth regardless of their socioeconomic background and ability to pay. The program does not stigmatize or single out children from low-income families.
- All young people are made to feel welcome.

### **Program Operation**

- Designated programs are expected to operate a breakfast and/or morning meal every day.

### **Parental Contributions and local fundraising**

- The program will inform parents of the costs associated with the program delivery.
- Parents will be asked to contribute based on their ability to pay
- Local fundraising and partnership development with community sponsors is required to fund the program.

### **Nutritious food in a safe environment**

- The foods offered (whether purchased or donated) are nutritious and follow the SNP Nutrition Guidelines 2008.
- The foods offered are inclusive and sensitive to the faiths and cultures of the children and youth and their families.
- Student Nutrition Program facilities must follow public health regulations relating to food premises.
- Student Nutrition Programs must have an awareness of anaphylaxis management and have measures in place to reduce the risk of accidental exposure and to respond appropriately in an emergency.

### **Local Program Committee**

- A local program committee is established to oversee the administration of the program at the local site.
- Membership on the committee should include but is not limited to: the school principal, teachers and other staff, parents, students, volunteers, public health personnel and other interested stakeholders.
- The committee will be responsible for applying for funding, fundraising, approving the menus and budget, communicating with parents and coordinating volunteers.

### **Financial Accountability**

- School Based programs are required to have an umbrella category called “Student Nutrition Program” within the school’s banking program. Community

based programs are required to have a separate bank account in the local program committee's name.

- The program will complete monthly on-line activity reports utilizing the regional web-tracker reporting system.
- The program will provide monthly financial reports detailing how the funds were spent.
- Receipts must be kept on site.

### **Data Provision**

- The program will provide data including the number of children and youth registered or participating at a site and the number of meals/snacks served;
- The program provides the local service provider and/or HN R.E.A.C.H. with information identifying additional sources of program funding (e.g. parents, caregivers, corporate sponsors, charities, volunteer, in-kind donations, etc); and
- The program responds to all requests for additional information as required.

### **Program Types**

- Programs are meal based not site based.
- Community based programs, both licensed and unlicensed that provide before and after school programs may be eligible for funding if they contribute to children's/youth's school readiness and/or student success.
- The following programs will not be eligible to receive funding for student nutrition programs:
  - Child care facilities because they are mandated to provide meals to the children they serve.
  - Community Kitchens

### **Budgeting**

- In designated programs, Provincial funding for Student Nutrition Programs may contribute up to 15% of the cost for food.
- The program will need to demonstrate that additional contributions are being provided by parents/caregivers as well as identify other sources of donations such as local charities and corporate sponsors.