

Contact Committee of Haldimand-Norfolk

Terms of Reference

Mission:

To promote coordinated, accessible and responsive children's mental health and child and adult developmental supports and services in Haldimand and Norfolk.

Functions:

- Identify, monitor and address service needs as identified in the Community Service Plan for Haldimand and Norfolk
- Sponsor and support ongoing and ad hoc committees – Crisis Committee, Residential Committee, Local Service Delivery Network
- Link local and regional supports
- Information sharing
- Protocol development
- Facilitate collaboration between Ministry of Community and Social Services and Ministry of Children and Youth Services funded programs in Haldimand and Norfolk
- Serve as an advisory committee to H-N REACH, providing recommendations on the functions and operations of the Contact division
- Provide advice to the Ministry of Community and Social Services and Ministry of Children and Youth Services on services and priorities in Haldimand and Norfolk

Membership:

The standing membership of the Committee will consist of Executive Directors, or delegates who can speak for their agency, of the following organizations:

- Bethesda
- Children's Aid Society of Haldimand and Norfolk
- Community Living Access Support Services
- Community Living Haldimand
- Fanshawe College
- Haldimand-Norfolk REACH (Child Clinical Service) (Developmental Services)
- Ministry of Community and Social Services/Ministry of Children's and Youth Services
- Norfolk Association for Community Living
- Regional Support Associates
- St. Joseph's Community Mountain Health Service
- Southern Network for Specialized Care

- Twin Lakes Clinical Services
- Contact Haldimand-Norfolk

The Committee will, from time to time, strike Sub-Committees to work on specific projects drawing on interested parties and experts as appropriate. Membership from other services and sectors will/may be drawn for these subcommittees.

The Committee will invite police, hospitals etc. on an annual basis to attend a Committee Meeting to review protocols and provide/receive updates.

Meetings:

The Committee will meet every other month.

Administration:

The Committee will be facilitated by the Manager of Contact Haldimand-Norfolk.

Review of Terms of Reference:

The Terms of Reference will be reviewed annually by the Committee.