



Haldimand-Norfolk  
**REACH**

*supporting children, families, communities*

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**Developmental Services Unit**  
**ADULT PROTECTIVE SERVICES WORKER (APSW)**

*Part-Time (0.6 F.T.E.), Permanent, Salaried*

To provide supportive counselling, advocacy, and service coordination for “at risk” adults with a developmental disability, living in Haldimand & Norfolk counties, under the direction of the Developmental Services Manager

**Responsibilities:**

- Offer support, strategies, and inform individuals of choices that respond to their unique, individual needs that specifically relate to community life, independent living and general well-being
- Ensure services involved in supporting a person focus on the person’s goals
- Ensure all necessary funded and non-funded services have been explored and person has been informed and educated on available resources and services
- Ensure regular communication with person and current service providers (with consent) to be current on status of services in person’s life (i.e., participating in support circles or life planning meetings)
- Participate in transitional planning with youth leaving the educational system
- Liaise and collaborate regularly with service providers with the goal of providing seamless service to individuals/families, based on a systems approach.

**Qualifications:**

- Successful completion of a University degree program in the Social Sciences from an institution of recognized standing or an acceptable equivalent
- Several years’ work-related experience in the adult developmental services field with particular skills developed in the areas of the assessment of needs, case management, advocacy, and community service planning
- Knowledge of regional services and local Haldimand-Norfolk services which support the target population
- Ability to problem-solves, think creatively and act quickly to meet families’ needs and deal with crisis situations
- Emotional maturity, tact, patience with ability to obtain confidence and develop relationships with children, adults, parents and professionals
- Excellent verbal and written communication and organizational skills
- Knowledge of Microsoft Office programs and data base experience
- Valid driver’s licence, \$2 million vehicle liability insurance, clean driver’s abstract and use of a vehicle required.

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**Please submit a cover letter & resume by March 2<sup>nd</sup>, 2018 to:**

D. Smye-Shipway CHRL, Human Resources Manager

**Haldimand-Norfolk REACH**

101 Nanticoke Creek Parkway, Townsend, ON, N0A 1S0

Email: [jobs@hnreach.on.ca](mailto:jobs@hnreach.on.ca)

*Please contact us if you require accommodation*

*Only those selected for an interview will be contacted*

*United Way member Agency*